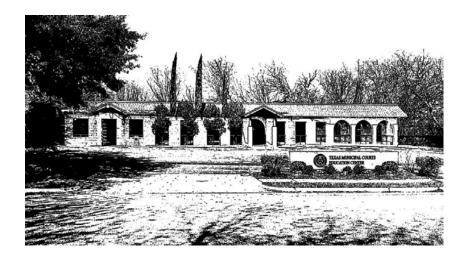
TEXAS MUNICIPAL COURTS EDUCATION CENTER



TMCEC has moved to its new headquarters, located at 2210 Hancock Drive in Austin. The building was purchased in August 2012 by the Texas Municipal Courts Association as a permanent home for the Center.

COURSE MATERIAL Tyler Regional Clerks Seminar October 24-25, 2012

2210 Hancock Drive, Austin, TX 78756 Telephone 512.320.8274 1.800.252.3718 Fax 512.435.6118 Email: tmcec@tmcec.com Web Page: www.tmcec.com

Funded by a grant from the Texas Court of Criminal Appeals

TMCEC IS A PROJECT OF THE TEXAS MUNICIPAL COURTS ASSOCIATION

2013 REGIONAL CLERKS SEMINAR October 24-25, 2012 • Tyler

Day 1 (Wednesday	V) October 24, 2012
12:00 – 5:00 p.m.	Registration
1:00 – 5:00 p.m.	Preparation Courses: Clerk Certification Study Sessions Level I: Lynda Kilgore, Court Administrator, City of LaPorte Level II: Constance White, Director of Court Services, City of Burleson
1:00 – 5:00 p.m.	Pre-Conference Session: Tools for Effective Court Administration Katie Tefft, Program Director, TMCEC Mark Goodner, Program Attorney & Deputy Counsel, TMCEC
Day 2 (Thursday)	October 25, 2012
6:45 – 7:50 a.m.	Registration and Breakfast
8:00 – 8:15 a.m.	Announcements
8:15 – 9:25 a.m.	Dealing with Sovereign Defendants David Hamilton, Prosecutor, City of Reno-Lamar County
9:40 – 10:30 a.m.	Fun with Fees Katie Tefft, Program Director, TMCEC
10:45 – 12:00 p.m.	Internal Controls: Keeping Tabs on the Court's Cash Jaime Brew, Clerk of the Court, City of Killeen

12:00 – 12:50 p.m. Lunch

	Track A – JUVENILES	Track B- PROCEDURES	Track C - SHARED
1:00 – 1:55 p.m.	ABCs in Municipal Court: An Elementary Exploration of the Alcoholic Beverage Code* Pat Riffel, Court Administrator, City of Pearland	So You Think You Can't Be Sued? A Primer on Immunity for Clerks Erin Higginbotham, Attorney, Denton, Navarro, Rocha & Bernal, P.C., Austin	Foreign Language Interpreters Carrie Chavez, Attorney, Dallas
2:05 – 2:55 p.m.	Juveniles Behind the Wheel: Laws for Young Drivers* Mara Dudley, Court Administrator, City of Llano	Dissecting DSC* Leisa Hardin, Court Administrator, City of Mansfield	Talking to Your Town (DRSR)* Stella Mata, Juvenile Case Manager, City of Forest Hill
3:05 – 3:55 p.m.	Transfer of Juvenile Cases Jan Blacklock Matthews, Judge, City of Wilson	The MVP of Jury Trials Katie Tefft, Program Director, TMCEC	Understanding 3rd Party Collections Glenn Lewis, Presiding Judge, City of Forest Hill
4:05 – 5:00 p.m.	Dealing with JNAs (Juveniles Now Adults) Victoria Jaramillo Medley, Court Administrator, City of Amarillo	The New Laws of Disqualification and Recusal Mark Goodner, Program Attorney & Deputy Counsel, TMCEC	Alive @ 25* Renee Koog, Sergeant, Georgetown Police Department

5:00 p.m. Adjourn

* Denotes Municipal Traffic Safety Initiatives (MTSI) or Driving on the Right Side of the Road (DRSR) curriculum funded by a grant from the Texas Department of Transportation.

TEXAS MUNICIPAL COURTS EDUCATION CENTER FACULTY ROSTER: Tyler Regional Clerks Seminar October 24-25, 2012

Jaime Brew Clerk of the Court City of Killeen P.O. Box 1329 Killeen, TX 76540-1329 254.501.7869 (o) 254.501.7889 (f) jbrew@killeentexas.gov

Carrie Chavez Attorney 13901 Midway Road, Ste. 102-304 Dallas, TX 75244 972.365.8052 (o) carrie_chavez@verizon.net

Mara Dudley Court Administrator City of Llano 301 W. Main Street Llano, TX 78643-1935 325.247.4704 (o) 325.247.4196 (f) mdudley@cityofllano.com

Mark Goodner Program Attorney & Deputy Counsel TMCEC 2210 Hancock Drive Austin, TX 78701 512.320.8274 (o) 512.435.6118 (f) goodner@tmcec.com

David Hamilton Prosecutor Reno-Lamar County 160 Blackburn Street Reno, TX 75462-7152 903.784.1958 (o) 903.785.2982 (f) parisattorney@gmail.com

Leisa Hardin Court Administrator City of Mansfield 1305 E. Broad Street Mansfield, TX 76063-1804 817.276.4704 (o) 817.276.4715 (f) leisa.hardin@mansfield-tx.gov Erin Higginbotham Attorney Denton, Navarro, Rocha & Bernal, P.C. 2500 W. William Cannon, Ste. 609 Austin, TX 78745 512.279.6431 (o) 512.279.6438 (f) erin.higginbotham@rampage-aus.com

Lynda Kilgore Court Administrator City of LaPorte 3005 N. 23rd Street LaPorte, TX 77571 281.842.0408 (o) 281.842.0410 (f) kilgorel@laportetx.gov

Renee Koog Sergeant Professional Standards Division Training Unit Georgetown Police Department 510 W. 9th Street Georgetown, TX 78626 512.930.8420 (o) renee.koog@georgetown.org

Glenn Lewis Presiding Judge City of Forest Hill 3219 East California Parkway Forest Hill, TX 76119 817.568.3046 (o) 817.984.8254 (f) glenn.lewis@lgbs.com

Stella Mata Deputy Clerk/ Juvenile Case Manager City of Forest Hill 3219 East California Parkway Forest Hill, TX 76119 817.568.3046 (o) 817.984.8254 (f) smata@foresthilltx.org Jan Blacklock Matthews Judge City of Wilson 8004 CR 6910 Lubbock, TX 79407 806.470.5474 (o) lubbock7@gmail.com

Victoria Jaramillo Medley Court Administrator City of Amarillo P.O. Box 1366 Amarillo, TX 79105-1366 806.378.3044 (o) 806.378.9317 (f) victoria.medley@amarillo.gov

Pat Riffel Court Administrator City of Pearland P.O. Box 84609 Pearland, TX 77584 281.997.5912 (o) 281.997.5924 (f) priffel@ci.pearland.tx.us

Katie Tefft Program Director TMCEC 2210 Hancock Drive Austin, TX 78756 512.320.8274 (o) 512.435.6118 (f) tefft@tmcec.com

Constance White Director of Court Services City of Burleson 247 Elk Drive #114 Burleson, TX 76028-5645 817.447.5360 (o) 817.426.9381 (f) cwhite@burlesontx.com



512.320.8274 • 800.252.3718 • fax 512.435.6118

JAIME BREW

Jaime Brew is the Clerk of the Court for the Killeen Municipal Court of Record. She has worked in the municipal court for almost five years. Prior to becoming the Clerk of the Court, Ms. Brew was the Compliance/Collections Manager for the municipal court. Ms. Brew has a very diverse work history. She has previously worked in the areas of mortgage lending, finance, and banking.

Ms. Brew received her Bachelor of Business Administration degree from Texas A&M University in College Station, Texas. She also received her Master of Business Administration degree from the University of Mary Hardin-Baylor in Belton, Texas. Ms. Brew has participated in the Texas Court Clerk Certification Program and she is a Level II Certified Court Clerk (CCCII). Ms. Brew is a member of the Texas Court Clerk Association and serves on the Publication Committee. She recently completed Leadership Killeen, the Greater Killeen Chamber of Commerce's Leadership Development Program.

CARRIE CHAVEZ

Carrie Chavez is an attorney in private practice in Dallas, specializing in Juvenile Delinquency and Child Welfare cases. Ms. Chavez attended the University of Texas at Austin, receiving a B.A. in Government in 1990. She received her J.D. in 1993 and was licensed to practice law that same year. Her areas of practice have included criminal prosecution, criminal defense, and family law. In addition to having her own law practice, she previously worked for the Dallas County District Attorney's Office and the Collin County District Attorney's Office. Ms. Chavez served as a Municipal Court Judge for the City of Dallas from 2004 to 2012.

MARA DUDLEY

Mara Dudley has been the Court Administrator for the City of Llano for the last three years and has worked in the Llano Municipal Court since 2005. She is a Level II Municipal Court Clerk and is currently working toward her Level III certification.

MARK GOODNER

Mark Goodner serves as the Presiding Judge for the City of Woodcreek and is the Program Attorney and Deputy Counsel for the Texas Municipal Courts Education Center. Prior to joining the Center, he worked in civil litigation in Austin. Mr. Goodner graduated from the University of Texas, School of Law with a juris doctorate and certification in the Graduate Portfolio Program in Dispute Resolution in May of 2007. While in law school, he worked in the mediation clinic, was a finalist in the Thad T. Hutcheson Moot Court Competition, and served on the executive board of Assault & Flattery.

DAVID HAMILTON

Mr. Hamilton has been a licensed lawyer in Texas for over 30 years, spending most of that time in private practice. For the last 10 years, Mr. Hamilton has served as City Attorney for City of Reno, Lamar County. Mr. Hamilton began his career as a law enforcement officer, while attending undergraduate and law school at Texas Tech University. He holds the Advanced Law Enforcement License, as well as the Instructor's Certification from the Texas Commission on Law Enforcement Officer Standards and Education. After law school, Mr. Hamilton served as a briefing attorney for the Court of Criminal Appeals in Austin, then began his legal career, which has included five years as a felony prosecutor. A member of the National Order of Barristers, Mr. Hamilton has participated in every type of criminal case, from traffic tickets to capital murder. In addition to his faculty duties with TMCEC, Mr. Hamilton is a member of the State Bar Committee on Child Abuse and Neglect.

Born in Lubbock, Mr. Hamilton's published articles include "Multiple Personality Disorder: Competency and the Insanity Defense" and "Expert Witness Testimony."

LEISA HARDIN

Leisa Hardin joined the City of Mansfield in 2011 and serves as court administrator. She retired from the City of Crowley after 26 years in the Municipal court. Ms. Hardin is the Past President of the TCCA, she served as the Education Chairperson for four years, and was instrumental in the development of the Certification Program. She has served as Secretary of the TMCA and on numerous committees through the TCCA and the TMCA.

Ms. Hardin was honored with the highest award given by the Texas Court Clerks Association -- in 1998 she received the Award of Excellence. The Texas Municipal Courts Association presented her with the Clerk of the Year Award in 2000.

ERIN HIGGINBOTHAM

Erin Higginbotham is an Associate in the firm of Denton, Navarro, Rocha & Bernal, P.C. Ms. Higginbotham is a 2008 graduate from St. Mary's University School of Law; and a 2004 graduate of the University of Texas at Austin where she received a Bachelor of Arts Degree in Sociology. While in law school, she served as Editor in Chief of the *St. Mary's Law Journal*. After law school, Ms. Higginbotham served as briefing attorney to the Honorable Sandee Bryan Marion and law clerk to Federal District Court Judge Royal Furgeson. Today, she handles municipal prosecutions for the Cities of Buda, Copperas Cove, and Pflugerville, as well as assists with litigation for the firm's city attorneys practice.

LYNDA KILGORE

Lynda Kilgore is Court Administrator for the La Porte Municipal Court. She retired as Court Administrator for the City of Baytown after 23 years and has been Court Administrator with the La Porte Municipal Court for almost four years.

Ms. Kilgore has served as President of the Gulf Coast Chapter and Vice President of TCCA. She has served as a member of the Education Committee for TCCA, has received the TMCA Clerk of the Year Award, the TCCA Clerk of the Year Award and the Award of Excellence from TCCA. Recently, as a member of the Salary Survey Committee, she received the Board of Directors award. She is a member of

TCCA, TMCA, and NACM. Active in her community, Ms. Kilgore has served as a member of the Executive Board for Baytown Resource and Assistance Center, United Way Allocations Committee, Partners in Youth of the Baytown YMCA, Federation of Houston Professional Women, National Business Honor Society Alpha Beta Gamma, and is a Life Member of Houston Livestock Show and Rodeo. She was recently honored as the 2008 Manager of the Year for the City of La Porte.

She has one son and two granddaughters. An avid Elvis fan, one of her granddaughters is named Presley.

RENEE KOOG

Renee Koog is a nine-year veteran of law enforcement and began her career with the Phoenix Police Department in Phoenix, Arizona in April 2002. During her career there, she was assigned to Patrol Operations in the Cactus Park and Desert Horizon Precincts. While on patrol she assisted the Vice Units with prostitution stings and the Neighborhood Enforcement Teams (NET) with Community Policing concepts-CPTED and Crime Free Multi-Housing. She was a certified AZPOST Instructor, certified Detective, and instructed the Charlie Check First Child Safety Program.

Sergeant Koog began working for the Georgetown Police Department in Texas in March 2007. She is currently assigned to the Professional Standards Division and Training Unit. She holds multiple certifications to include: Master Peace Officer, TCLEOSE Instructor, NASRO Advance School Resource Officer, and Attorney General's Gang Investigator. Sergeant Koog was recognized as an Honor Graduate at the Alive at 25 Instructor Program, graduated with honors from the Austin Police Department's Intermediate Leadership Academy, and was named Officer of the Year in 2010.

She instructs on numerous topics to include Gang Investigation, Alive at 25, School Safety, Traffic Safety, Careers in Law Enforcement, Nationwide Train the Trainer Alive at 25, and was requested to instruct at the APD Leadership Academy.

GLENN LEWIS

Glenn Lewis is currently a partner in the law firm of Linebarger Goggan Blair & Sampson, LLP. Prior to joining the firm, he practiced law with his brother, Judge Terry Lewis, in the Fort Worth firm of Lewis and Lewis.

In addition to his duties at Linebarger Goggan Blair & Sampson, Mr. Lewis serves as the Presiding Municipal Judge in the Tarrant County City of Forest Hill, Texas.

Mr. Lewis concluded 10 years of Service in the Texas House of Representatives when the 79th Session of the Texas Legislature commenced on January 11, 2005.

After graduating from Paul Laurence Dunbar High School in Fort Worth, he enrolled at Prairie View A&M University. Prior to graduation, he returned home to Fort Worth where he completed his undergraduate work. He earned an A.A. degree from Tarrant County College and a B.A. from Texas Wesleyan University. He went on to earn a Doctor of Jurisprudence degree from The University of Texas School of Law in Austin, Texas.

He was recently appointed to the Texas State Advisory Committee to the United States Commission on Civil Rights. In 2010, he was chosen by the Fort Worth Business Press as one of 12 "Power Attorneys" in Tarrant County. He is also Vice Chairman of the Board of Directors of United Way of Tarrant County.

STELLA MATA

Stella Mata came to the court with a strong background in financial banking. She began her career as a Municipal Court Clerk in 2009 with the City of Mansfield and currently holds the position of Juvenile Case Manager with the City of Forest Hill, where she has developed the program and a strong rapport with the educational community providing a variety of on campus classes. She is has obtained her Level I certification in November of 2011, and is currently working on her Level II.

JAN BLACKLOCK MATTHEWS

Jan Matthews is municipal judge for the city of Wilson (appointed 2011). She is an attorney and trained mediator in civil, criminal, and USDA matters. She served as a Municipal Court Judge for the City of Lubbock (elected 1994 and 1998, appointed 1998-2011). Judge Matthews has a Bachelor of Business Administration degree from Sul Ross State University and her Juris Doctorate from Texas Tech University School of Law. Prior to becoming judge, she held the position of Assistant District Attorney and Misdemeanor Chief for the Lubbock County District Attorney's Office. Judge Matthews is the Region I director for the Texas Municipal Courts Education Center and the Texas Municipal Courts Association.

VICTORIA JARAMILLO MEDLEY

Victoria Jaramillo Medley is currently the Court Administrator for the City of Amarillo. Ms. Medley received her Bachelor of Science degree from Northern Arizona University and has been in her current position as the Court Administrator since 2002.

Prior to becoming the Court Administrator for the City of Amarillo, Ms. Medley worked for Bernalillo County Juvenile Probation in Albuquerque, New Mexico and Randall County Juvenile Probation in Amarillo, Texas. She was an officer specializing in serious offenders. Ms. Medley was originally hired by the City of Amarillo in 1990 to serve as the first Teen Court Coordinator for the City of Amarillo and was responsible for designing and implementing one of the first Teen Court Programs in Texas.

Ms. Medley has completed Level II of the Clerk Certification program and is a Certified Court Manager through the Institute of Court Management. Ms. Medley is also a certified Challenge Course Facilitator having worked with several corporate as well as community groups in the Amarillo area.

PAT RIFFEL

Pat Riffel, CMCC, is the Court Administrator for the City of Pearland. She has a Bachelor's Degree in Political Science and is a Licensed Social Worker. She joined the court clerk profession in December 2002. She is a Level III Certified Municipal Court Clerk. She has also achieved status as a Certified Court Manager through the National Institute of Court Management. She has served as faculty for the Texas Municipal Courts Education Center for seven years. Ms. Riffel is a member of the Texas Court Clerk's Associations Education Committee and chair of the scholarship committee. She is a member of the Gulf Coast Chapter of TCCA.

KATIE TEFFT

Katie Tefft is the Program Director for the TMCEC. Prior to joining the Center, she worked as Project Attorney on the 7th edition of Dawson's Texas Juvenile Law under contract with the former Texas Juvenile Probation Commission (TJPC) and as a Drafting Attorney in the Attorney General's Open Records Division. Ms. Tefft received her Bachelor's degree with honors in Sociology and Economics from Southwestern University in Georgetown, Texas, and her Juris Doctorate with honors in May of 2007 from Mercer University School of Law in Macon, Georgia. She also received a certificate in Legal Writing and Research from Mercer. While in law school, Ms. Tefft clerked in the Narcotics Division of the Bibb County District Attorney's Office.

CONSTANCE WHITE

Constance White is the Director of Court Services at the City of Burleson. Previously she was a Court Administrator in McKinney, Court Supervisor in Plano, Case Manager at CASA of Collin County, and Legal Secretary at the Collin County District Attorney Office. Ms. White is a member of the TCCA North Texas Chapter.

Regional Clerks Seminar - Tyler October 22 - 24, 2012 Location, Tenure and Caseload Statistics

FIRST NAME LAST NAME HIRE DATE CITY

Miranda Alford 07/25/2011 Chandler Arvis **Biggers** 11/19/2009 San Augustine Stephanie Black 05/09/2011 Mount Vernon Paula Booth 10/01/2006 De Kalb Sandra Bray 05/08/2004 Fornev Meri Joy Brightwell 10/08/2007 Quitman Lori Brown Hooks Shanna 05/31/2011 Sugar Land Brown Tammy Cantu 04/14/2003 Hutchins Carroll 02/22/2011 Kathy Harker Heights Cates 05/01/2006 La Porte Sonya Diane Chambers 03/27/1989 Lakeside 03/04/1999 Brenda Clemmons Van Teri Conoly 01/12/2009 Fate Log Cabin Corn 11/10/2008 Alisa Cox 06/27/2007 Hudson Candy LaCosta Davis 12/01/2010 Mabank Diane Dickerson 10/01/1999 Kaufman Dorothy Drennan 01/14/2004 Liberty Joanna Duevel 08/03/2010 Bells Gloria Eaton Brownsboro 11/17/2003 Cinda Etheridge 12/01/2010 Rusk Carolyn Florey East Tawakoni 09/08/2006 Robyn Galvean 04/26/2012 Whitehouse Waskom Teresa Garrison 09/01/2009 Brandi Gibson 10/15/2011 Maud Laura Haire Troy Kelli Harris 08/17/2006 Nash Harrison 10/11/2005 La Porte Mary Mary Hartt 04/15/2008 Crockett Grand Saline Pamela Harvath 06/21/1994 Sheila Haskins 10/01/2009 Chandler Hawkins 02/13/2012 Hawk Cove Leona 03/01/2002 East Mountain Tammy Hazel Carol Henderson 05/08/2007 Teague Kimberly Henderson 01/01/2009 Lakeport

STREET ADDRESS Post Office Box 425 301 S Harrison Street PO Box 597 110 East Grizzly Drive PO Box 826 PO Box 1855 PO Box 37 PO Box 110 PO Box 500 305 Millers Crossing 3005 N 23rd St. 9830 Confederate Park Rd Post Office Box 487 PO Box 159 14387 Alamo Rd 201 Mount Carmel Rd. PO Box 293 209 S Washington St 1829 Sam Houston Post Office Box 95 PO Box 303 197 S. Main St. 288 Briggs Blvd PO Box 776 PO Box 730 **PO Box 100** PO Box 389 PO Box 520 3005 N 23rd St. 200 North 5th 132 E Frank St Post Office Box 425 1585 Maria St 103 Municipal Dr 105 South Fourth Avenue 207 Milam Rd

Chandler San Augustine Mount Vernon De Kalb Fornev Quitman Hooks Sugar Land Hutchins Harker Heights La Porte Lakeside Van Fate Log Cabin Hudson Mabank Kaufman Liberty Bells Brownsboro Rusk East Tawakoni Whitehouse Waskom Maud Trov Nash La Porte Crockett Grand Saline Chandler Ouinlan Gilmer Teague Longview

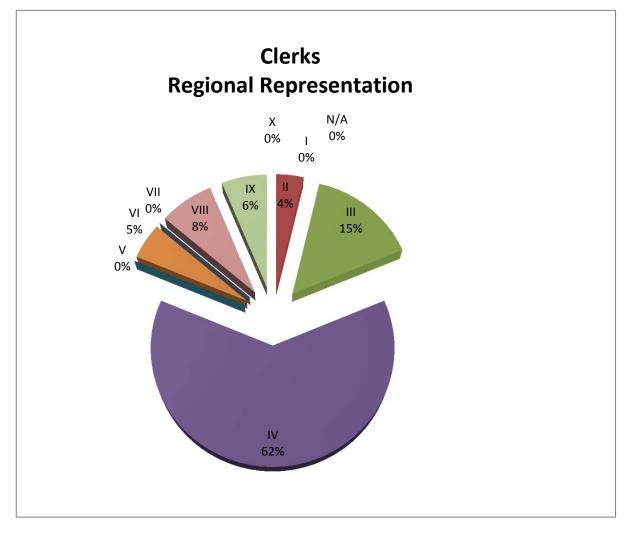
CITY

ZIP **COURT PHONE REGION** 75758 (903) 849-6853 IV 75972-1912 VIII (936) 275-2121 IV 75457-0597 (903) 537-3582 IV 75559 (903) 667-3846 Ш 75126 (972) 564-7312 IV 75783 (903) 763-2223 IV 75561-0037 (903) 547-7056 IX 77487-0110 (281) 275-2390 III 75141-0500 (972) 225-6121 VI 76548-5666 (254) 953-5620 77571 IX (281) 471-4683 Π 76108-9484 (817) 237-1234 75790 IV (903) 963-3372 75132-0031 (972) 771-4601 III IV 75148-3511 (903) 489-2195 75904 (936) 875-2358 VIII III 75147-0293 (903) 887-8500 75142-2006 (972) 932-2216 III VIII 77575 (936) 334-7121 III 75414 (903) 965-7744 75756-0303 (903) 852-6761 IV IV 75785 (903) 683-2677 Ш 75472-7140 (903) 447-2444 IV 75791-0776 (903) 839-4914 IV 75692-0730 (903) 687-2694 75567 (903) 585-2294 IV VI 76579-0389 (254) 938-2505 IV 75569-0520 (903) 838-0822 77571 (281) 842-0401 IX 75835 VIII (936) 544-5156 IV 75140-1824 (903) 962-3575 IV 75758 (903) 849-6853 75474-3321 (903) 447-5330 III IV 75645-4001 (903) 297-6041 IV 75860 (254) 739-2553 IV 75603-5608 (903) 643-2562

Annette	Hill	04/05/1993	Texarkana	PO Box 1967	Texarkana	75504-1967	(903) 798-3008	IV
Robin	Holland	05/29/2002	Kilgore	909 N. Kilgore St.	Kilgore	75662	(903) 988-4124	IV
Jerry	Howard	07/08/2010	Itasca	126 N Hill St	Itasca	76055-2103	(254) 687-2990	VI
Linda	Howell	07/19/2004	Frankston	PO Box 186	Frankston	75763-0186	(903) 876-2400	IV
Elsie	Hughes	02/01/2011	Ore City	302 East Main Street	Ore City	75683	(903) 968-2511	IV
Neda	Jones	10/01/1991	Paris	PO Box 9037	Paris	75461-9037	(903) 737-4107	IV
Jennifer	Jordan	11/29/2006	Overton	1200 S. Commerce Street	Overton	75684	(903) 834-3145	IV
Christy	Kennedy	12/05/2011	Bogata	PO Box 400	Bogata	75417-0400	(903) 632-5315	IV
Lynda	Kilgore	01/01/1993	La Porte	3005 North 23rd Street	La Porte	77571	(281) 842-0408	IX
Susan	King	04/11/2011	Longview	Post Office Box 1952	Longview	75606	(903) 237-1183	IV
Janice	Kirkland	05/13/2002	Boyd	PO Box 216	Boyd	76023-0216	(940) 433-5166	II
Linda	Lee	07/14/2008	White Oak	906 South White Oak Road	White Oak	75693	(903) 759-3936	IV
Lea	Lemons	06/18/2010	West Tawakoni	1533 E State Highway 276	West Tawakoni	75474-7007	(903) 447-2285	III
Jamey	Locke	06/27/2007	Caney City	15241 Barron Rd	Caney City	75148	(903) 489-1844	IV
Melissa	Long		Winona	PO Box 97	Winona	75792-0097	(903) 877-2170	IV
Rebecca	Malone	06/26/2008	Reno	160 Blackburn Street	Reno	75462	(903) 785-6581	IV
C.	Marcum	06/05/1997	Athens	501 N Pinkerton St	Athens	75751-4427	(903) 675-8910	IV
Claudia	Martinez	05/30/2006	New Summerfield	PO Box 38	New Summerfield	75780-0038	(903) 726-3651	IV
Lona	Maxted	03/02/2009	White Oak	906 S White Oak Road	White Oak	75693-1430	(903) 759-3936	IV
Alesia	Mayne	11/14/2000	Grand Saline	132 E Frank St	Grand Saline	75140-1824	(903) 962-3122	IV
Yvonne	McCauley	08/01/2005	Van	PO Box 487	Van	75790-0487	(903) 963-7216	IV
Debra	McGuire	07/16/2002	Clarksville	800 W Main St	Clarksville	75426-3622	(903) 427-3834	IV
Holly	Miley	02/23/2009	Henderson	402 W Main St	Henderson	75652-3021	(903) 657-6551	IV
JoAnn	Nixon	03/26/1998	Mount Pleasant	501 N Madison Ave	Mount Pleasant	75455-3650	(903) 575-4010	IV
Paralee	Norton	03/03/2003	Duncanville	PO Box 380280	Duncanville	75138-0280	(972) 780-4994	III
Tresa	Pendleton	09/27/2010	West Tawakoni	1533 E State Highway 276	West Tawakoni	75474-7007	(903) 447-2285	III
Jerri	Proffitt	07/01/2005	Pittsburg	200 Rusk St	Pittsburg	75686-1341	(903) 856-3621	IV
Michelle	Richard	12/13/2010	Canton	24980 Hwy 64E	Canton	75103-1318	(903) 567-1500	IV
Toni	Riggs	02/06/2012	Robinson	111 W Lyndale Ave	Robinson	76706-5619	(254) 662-1415	VI
Deronda	Riley	02/16/1999	Jefferson	102 N Polk St	Jefferson	75657-2214	(903) 665-7159	IV
Blanca	Rodriguez	02/16/2009	New Summerfield	PO Box 38	New Summerfield	75780-0038	(903) 726-3651	IV
Veronica	Rodriguez	10/01/2008	Burleson	247 Elk Dr # 114	Burleson	76028-5645	(817) 447-5360	II
Rosa	Salas	04/01/2004	Diboll	PO Box 340	Diboll	75941-0340	(936) 829-4761	VIII
Lou	Sanderson	08/15/1996	Eustace	PO Box 579	Eustace	75124-0579	(903) 425-6614	IV
Peggy	Scott	11/13/2001	New Boston	108 N Center St	New Boston	75570-2935	(903) 628-3503	IV
Mandi	Smith	04/16/2011	Longview	302 West Cotton Street	Longview	75606	(903) 237-1183	IV
Wilma	Snyder	03/14/2006	Malakoff	PO Box 1177	Malakoff	75148	(903) 489-3472	IV
Ana	Soriano	12/29/2003	Henderson	402 W Main St	Henderson	75652-3021	(903) 657-6551	IV
Cecil	Stuart	11/16/2006	Combine	123 Davis Rd	Combine	75159-5871	(972) 476-1532	III
Oleta	Tyner	04/11/2011	Longview	Post Office Box 1952	Longview	75606	(903) 237-1183	IV
Sherry	Vann	08/02/1999	Mineola	PO Box 179	Mineola	75773-0179	(903) 569-6603	IV

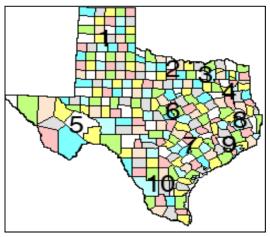
Beverly	Washmon	06/03/2008	La Porte	3005 North 23rd Street	La Porte	77571	(281) 471-4683	IX
Tanya	Williams	01/28/2011	Grapeland	PO Box 62	Grapeland	75844-0567	(936) 687-5141	VIII
Dania	Wintters	01/11/2007	Arp	PO Box 68	Arp	75750-0068	(903) 859-6131	IV



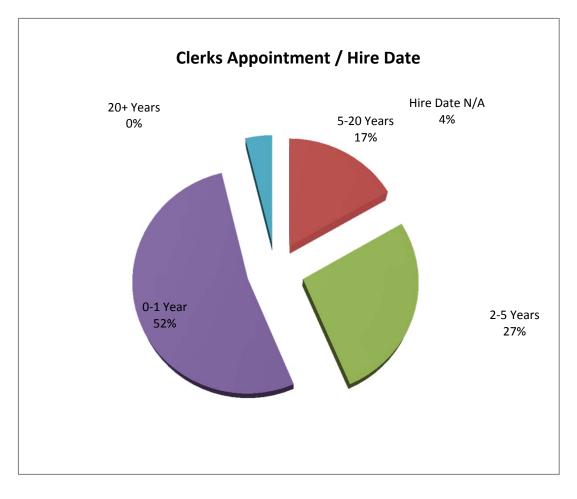


TMCA Regional Directors:

Region I: Hon. Jan Matthews - 806.775.2462 (o) Region II: Hon. Ninfa Mares - 817.392.6715(o) Region III: Hon. Bonnie Goldstein - 214.321.3668 (o) Region IV: Hon. Phyllis Rogers- 903.885.7454 (o) Region V: Ms. Linda Gossett- 325.657.4368 (o) Region VI: Hon. Kathleen Person - 254.298.5687 (o) Region VII: Hon. Edward Spillane- 979.764.3850 (o) Region VIII: Ellen Guerrant- 409.643.5800 (o) Region IX: Hon. Esmeralda Garcia- 713.247.5464 (o) Region X: Vacant







TEXAS MUNICIPAL COURTS EDUCATION CENTER

2210 Hancock Drive Austin, TX 78756 (512) 320-8274 (800) 252-3718 (512) 435-6118 FAX www.tmcec.com

Staff Roster

Hope Lochridge	Rebecca Wermund		
Executive Director	Program Assistant II		
Email: lochridge@tmcec.com	Email: wermund@tmcec.com		
Eman. <u>Ioem tuge @ tinece.com</u>	Linan. wermand e meee.com		
Ryan Turner	Jameson Crain		
General Counsel & Director of Education	Multimedia Specialist		
Email: <u>turner@tmcec.com</u>	Email: crain@tmcec.com		
Mark Goodner	Deadra Stark		
Program Attorney & Deputy Counsel	Research Assistant		
Email: goodner@tmcec.com	Email: <u>stark@tmcec.com</u>		
Katie Tefft	Pat Ek		
Program Director	Registration Coordinator		
Email: tefft@tmcec.com	Email: <u>ek@tmcec.com</u>		
Margaret Danforth	Crystal Ferguson		
Administrative Director / Controller	Communications Assistant		
Email: <u>danforth@tmcec.com</u>	Email: <u>ferguson@tmcec.com</u>		
Tessa Madison	Tracy Carson		
Program Coordinator	Administrative Assistant		
Email: madison@tmcec.com	Email: carson@tmcec.com		

TEXAS MUNICIPAL COURTS ASSOCIATION TEXAS MUNICIPAL COURTS EDUCATION CENTER OFFICERS AND DIRECTORS - FY 2013

President

Hon. Brian Holman Presiding Judge City of Lewisville P.O. Box 299002 Lewisville, TX 75029-9002 972/219-3419 FAX: 972/219-3708 EMAIL: bholman@cityoflewisville.com

President-Elect

Hon. Julie Escalante Presiding Judge City of Baytown 3120 N. Main St. Baytown, TX 77521 281/627-1978 FAX: 281/420-5810 EMAIL: julie.escalante@baytown.org

First Vice-President

Hon. Sharon Hatten Municipal Judge City of Midland 406 East Illinois Midland, TX 79702-1152 432/685-7300 FAX: 432/685-7319 EMAIL: shatten2018@yahoo.com

Second Vice-President

Hon. Robin A. Ramsay Presiding Judge City of Denton 601 E. Hickory, Suite D Denton, TX 76205 940/349-8139 FAX: 940/349-9924 EMAIL: raramsay@cityofdenton.com

Secretary

Ms. Hilda P. Cuthbertson Municipal Court Administrator City of Bryan P.O. Box 1000 Bryan, TX 77805 979/209-5424 FAX: 979/731-1760 EMAIL: hcuthbertson@bryantx.gov

Treasurer

Hon. Robert C. Richter, Jr. Presiding Judge City of Missouri City 1350 NASA Parkway, Ste. 200 Houston, TX 77058 281/333-9229 FAX: 281/333-1814 EMAIL: richter333@juno.com

Region I Director

Hon. Jan Matthews Municipal Judge City of Wilson P.O. Box 22 Wilson, TX 79381-0022 806/470-5474 FAX: 806/628-6223 EMAIL: lubbock7@gmail.com

Region II Director

Hon. Ninfa Mares Presiding Judge City of Fort Worth 1000 Throckmorton Fort Worth, TX 76102 817/392-6715 FAX: 817/392-8670 EMAIL: Ninfa.Mares@fortworthtexas.gov

Region III Director

Hon. Bonnie Goldstein Presiding Judge City of Royse City P.O. Box 140940 Dallas, TX 75246 214/321-3668 FAX: 214/321-8429 EMAIL: bgoldstein@blgpclaw.com

Region IV Director

Hon. Phyllis Rogers Presiding Judge City of Sulphur Springs 312 South David St., Ste A Sulphur Springs, TX 75482-2794 (903) 885-7454 FAX: (903) 438-9548 FMAIL: plrogers 3@yahoo.com

Region V Director

Ms. Linda Gossett Court Administrator City of San Angelo 110 S. Emerick St. San Angelo, TX 76903-5510 325/657-4368 FAX: 325/657-4566 EMAIL: samc@wcc.net

Region VI Director

Hon. Kathleen Person Presiding Judge City of Temple 401 North Third Street Temple, TX 76502 254/298-5687 FAX: 254/773-4301 EMAIL: kperson@templetx.gov

Region VII Director

Hon. Edward Spillane Presiding Judge City of College Station P.O. Box 9960 College Station, TX 77842-7960 979/764-3850 FAX: 979/764-3894 EMAIL: espillane@cstx.gov

Region VIII Director

Ms. Ellen Guerrant Court Administrator City of Texas City 1004 9th Ave. N. Texas City, TX 77590 409/643-5800 **FAX:** 409/643-5716 **EMAIL:** eguerrant@texas-city-tx.org

Region IX Director

Hon. Esmeralda Garcia Presiding Judge City of Houston 1400 Lubbock St. Houston, TX 77002-1526 713/247-5464 FAX: 713/247-8747 FMAIL: esmeralda.garcia@houstontx.gov

Region X Director VACANT

Past President

Hon. Donna Starkey Municipal Judge City of Alvin 216 W. Sealy Alvin, TX 77511 281/388-4251 FAX: 281/331-6646 EMAIL: dfstargate@aol.com



A Message from the Texas Municipal Courts Association

On behalf of the Texas Municipal Courts Association, let me welcome you to the *TMCEC Regional Clerks Seminar*. Your participation and input in the program is an indication of your commitment to improve your education.

The TMCA was created to provide support for municipal court personnel and to improve the fair and impartial administration of justice in the municipal courts of Texas. Since 1974, the Association has been providing that support. In 1983, TMCA was selected by the Texas Supreme Court to receive and administer a grant to provide continuing legal education to municipal court personnel. In that same year, TMCA created the Texas Municipal Court Training Center as an independent educational entity. In 1994, the Training Center changed its name to the Texas Municipal Courts Education Center and continues to provide a wide range of educational programs to our many constituencies.

TMCA sponsors and directs TMCEC programs through policies set by the Board of Directors and the TMCA Education Committee. This oversight and direction ensures that the educational seminars and clerk certification programs comply with state requirements. The distinction between TMCA and TMCEC is intentional and is maintained so as to permit TMCA to actively pursue the legislative interests of our members. As a state grant recipient, TMCEC is prohibited from engaging in legislative activities other than serving as an informational resource. While grant funds are used to pay for the education programs and operating expenses of TMCEC, no grant funds are available for TMCA operating expenses. TMCA is wholly dependant upon its membership dues and fund raising activities for financial support.

If you have not already become a member, I invite you to join TMCA. Your involvement and participation is critical to the continued vitality of the association and the support of municipal court personnel across the State. Membership in TMCA offers a chance to network, a voice in your judicial education and an opportunity to impact the quality of justice in Texas municipal courts. I encourage you to visit our website at **www.txmca.com** where you can find more information on how to contact your regional representative, download membership lists, and find other resources.

Thank you for coming!

Bion Holm

President, TMCA